EVACUATION PROCEDURES

IF EVACUATION IS REQUIRED

A. Activate the **NEAREST** fire alarm station, located along exit path (The Calgary Fire Department is automatically dispatched)

B. Once evacuated to a safe location, immediately call Campus Security at 403-220-5333

C. Give your name, location, and nature of emergency

WHEN EXITING

D. Close all door(s) along your exit route

E. Evacuate building through the nearest exit (use stairs – **DO NOT USE ELEVATORS**)

F. Move away from the building

G. If you have information on the nature of the emergency tell an Emergency Warden or meet the Calgary Fire Department at the appropriate entrance

H. For information about the evacuation proceed to:

   Designated Assembly Point – [Click HERE to Select]

   Alternate Assembly Point – [Click HERE to Select]